

Help us build it



Help us keep it!

## Lochfield Park Housing Association

### AGENDA MANAGEMENT COMMITTEE MEETING TUESDAY 30<sup>TH</sup> JANUARY 2024 – 10.30 AM

You are invited to attend a Management Committee Meeting to take place on **Tuesday 30<sup>th</sup> January 2024 at 10.30 am** in the Association's office at 37 Drumlanrig Avenue.

The agenda is undernoted:

1. Apologies for absence
2. Declaration of interest
3. Matters for A.O.C.B.
4. Minutes of the Management Committee meeting 27<sup>th</sup> November 2023 – p1
5. Matters Arising
6. Minutes of the Property Management Sub-committee meeting 23<sup>rd</sup> January 2024 – p 7
7. Matters Arising
8. Directors Report – p 15
  - 8.1 Governance, Finance & Audit Issues
    - 8.1.1 Internal Audit 2023-2026 – p 19
    - 8.1.2 SHR Email / Effective Recording of Decisions & discussions by Governing Bodies – p28
    - 8.1.2 Tenant Consultation Rent Increase 2024-25
    - 8.1.3 Budget 2024-25
    - 8.1.4 Quarterly Management Accounts to 31<sup>st</sup> December 2023 - p 48
    - 8.1.5 Homemaster Implementation

- 8.2 Development Update
  - 8.2.1 Brucefield Park Empty Homes Project
  - 8.2.2 Phase 12 – Twinlaw Street – Feasibility Study
  - 8.2.3 Phase 10 – Abbeycraig Road
  - 8.2.4 Phase 11 – Abbeygreen Street
- 8.3 General Issues
  - 8.3.1 Covid & Flu Restrictions
  - 8.3.2 Festive Season
  - 8.3.3 Committee & Staff Training Plan
  - 8.3.4 Staff Appraisals 2023/24
- 9. Bacs List – December 2023 & January 2024
- 10. Freedom of Information / Environmental Information
- 11. Notifiable Events
- 12. A.O.C.B.

I look forward to seeing you at the meeting

**IF YOU ARE UNABLE TO ATTEND IN PERSON  
ZOOM MEETING JOINING INSTRUCTIONS ARE:**

**Meeting 202 244 1066  
Passcode: Lochfield**

**PLEASE ENSURE THAT YOU READ THE PAPERS BEFORE THE MEETING  
PLEASE SUBMIT YOUR APOLOGIES IN ADVANCE IF YOU CANNOT ATTEND**